

Connect Housing produces this material for your information and to help you understand what your options are.

However, this publication is not a recommendation by Connect Housing; you are free to make your own choices.

You can approach the Scheme Manager for help or advice at any time or contact:

Simon Calland  
Senior Housing Officer  
Huddersfield

01484 353535

or  
Sue Hendry  
Senior Scheme Manager  
Leeds

0113 2311561



Connect Housing Association

A charitable housing association



# What is an Initial Risk Assessment?



Connect Housing Association

Connect Older People's Services

A charitable housing association

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## The Assessment

The Scheme Manager will complete this with you, this is usually done on the scheme you have expressed an interest in.

The Initial Risk Assessment asks questions about how you live now, what support you are getting and looks at how we can help you access the help you need to maintain your independence.

The Initial Risk Assessment will help us identify services and other agencies who can provide you with the support you want.

The Scheme Manager can assist in co-ordinating these services and linking in with new ones.

## Useful telephone Numbers

Leeds Supporting People Team  
5th West Merrion House  
110 Merrion Centre  
Leeds  
LS2 8BB

Tel: 0113 3950486  
Email [supporting.people@leeds.gov.uk](mailto:supporting.people@leeds.gov.uk)

Wakefield Supporting People Team  
PO Box 190  
Chantry House  
4th Floor, Room 427  
123 Kirkgate  
Wakefield  
WF1 1ZE

Telephone: 01924 306293  
Fax: 01924 306861  
Email: [supporting@wakefield.gov.uk](mailto:supporting@wakefield.gov.uk)

## Useful Telephone Numbers

Calderdale Supporting People  
2nd Floor Northgate  
House Halifax,  
HX1 1UN

Telephone: 01422 392645  
E-mail: [spteam@calderdale.gov.uk](mailto:spteam@calderdale.gov.uk)

Kirklees Supporting People Team  
Strategic Housing Services  
Forth Floor  
Oldgate House  
Huddersfield  
HD1 6QW

Tel: 01484 221 271  
Email: [supporting.people@kirklees.gov.uk](mailto:supporting.people@kirklees.gov.uk)

## The Assessment Cont'd

The Supporting People team requires us to record and monitor services we provide to you and to demonstrate that they are appropriate to your individual needs and wishes.

The Initial Risk Assessment document will form part of that evidence.

You may have someone with you when the Initial Risk Assessment is being completed, this may be a relative or a friend



## What is Support?

Support is defined as housing related support to help you live independently. It is more of an 'enabling' service rather than a 'doing for' service. The type of tasks we **can** help you with include:

- ◆ Help in setting up and maintaining your tenancy
- ◆ Finance/Economic well-being
- ◆ Safety and security of the accommodation
- ◆ Maintaining health and well-being
- ◆ Developing life skills
- ◆ Help in accessing other services



## Useful telephone Numbers

Connect Housing  
Huddersfield 01484 353535  
Email [simon.calland@connecthousing.org.uk](mailto:simon.calland@connecthousing.org.uk)  
[www.connecthousing.org.uk](http://www.connecthousing.org.uk)

Connect Housing  
Leeds 0113 2350202  
Email [sue.hendry@connecthousing.org.uk](mailto:sue.hendry@connecthousing.org.uk)  
[www.connecthousing.org.uk](http://www.connecthousing.org.uk)



## Complaints or Compliments?

Please ask for a Complaints/Compliments leaflet from a member of staff or by ringing Connect Housing Association.

It is your right to ask for a re-assessment if you feel that your needs have not been met.

It is your right to ask for another member of staff to conduct a re-assessment if you feel that your needs have not been met.

It is your right to appeal against any of the decisions that you feel you have not been consulted adequately about.

You can contact Connect in various ways, please see the Useful Telephone Numbers page opposite.

## What is not Support?

There are some tasks that are **not** eligible under Supporting People and these include:

- ◆ General social care
- ◆ Day to day repairs
- ◆ Collection of rent
- ◆ Decorating services
- ◆ Domiciliary and home care
- ◆ Gardening
- ◆ Health care
- ◆ Personal care
- ◆ Rehabilitation and specialist

## Confidentiality

This means that the only people who can have access to this information are YOU and your Scheme Manager (Support Worker) on a 'need to know' basis. We will only share information on your Initial Risk Assessment with others where you agree that we can.

You will be provided with copies of your Initial Risk Assessment

You have the right to discuss matters with Scheme staff in confidence it is your right to be treated fairly, equally and your cultural beliefs will be respected at all times.



## Confidentiality Cont'd

Data Protection Act 1998 and Freedom of Information Act 2000 – Access to Information:

Information recorded about you may be held on computer. Connect Housing Association is a registered user under the Data Protection Act 1984.

You have the right under this Act to access information about you held on computers. Under the Freedom of Information Act, you may also have the right to access information held about you on other files.

If you would like to see any information that is kept on file about you, please contact the Scheme Manager who will arrange this for you.