

Understanding Your Rent Statement



sample

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Tenancy No: 123456¹
Rent A/C No: 654321
Property Ref: 024688

This Statement is for the above tenancy address and shows charges and payments entered on to our system between **07/04/2008 and 04/07/2008**²

<u>Wk No</u>	<u>Date</u>	<u>Description</u>	<u>Charges</u> ³	<u>Payments</u> ⁴	<u>Adjustments</u> ⁵	<u>Balance</u>	<u>Balance</u> ⁶
						<u>Balance as at 07 April 2008</u>	<u>£0.00</u>
						<u>Closing Balance as at 04 July 2008</u>	<u>£0.00 In Credit</u> ⁷

- ¹ Your personal reference number that refers to your tenancy.
- ² This explains the dates that are covered by this rent statement.
- ³ This is what we are charging you as total rent every week. It will include any service charge and any other charges.
- ⁴ Any payments that you have made or we may have received from any other source, like Housing Benefit or Supporting People.
- ⁵ If there are any adjustments made to your account for any reason the amount will be shown here.
- ⁶ This explains whether your account is in arrears (overdue) or credit at the end of that week.
- ⁷ This is the balance on your rent account up to the date shown, which is usually the last date the rent statement covers. Any payments made after this date will not appear on this rent statement.